



SRI VENKATESWARA COLLEGE: DHAULA KUAN : NEW DELHI - 110 021

IMPORTANT NOTICE

Dated 4th March, 2024

In accordance with the provisions contained under rules of the University of Delhi {CCS (Conduct) Rules}, all the staff members (Teaching & Non-Teaching) are hereby informed that the Annual Immovable Property Return for the year ending 2023 (as on 1.1.2024), in the prescribed proforma, are to be submitted by 31st March, 2024.

As such, all the staff members are requested to download the proforma from the college website (www.svc.ac.in) and submit the same duly filled in the Principal's office on or before the due date i.e. 31st March, 2024.

FORM FOR ANNUAL IMMOVABLE PROPERTY RETURN FOR THE YEAR 2023 (as on 01.01.2024)

Name: _____

Present Post: _____

Present Pay: Pay Levelin Pay Matrix

Name of District, Sub-Division, Taluka and Village in which Property is situated	Name and details of property	Lands	*Present value Rs.	Cost of construction/acquirement including land in case of house and year when purchased	If not in own name state in whose name held and his/her relationship to the Government servant	How acquired whether by purchase, lease**, mortgage, inheritance, gift, or otherwise, with date of acquisition and name with details of person/persons from whom acquired	Annual income from the property	Remarks
	Housing and other buildings						Rs.	
1	2	3	4		5	6	7	8

Signature _____
Date _____

In-applicable clause to be struck out:

*In case where it is not possible to assess the value accurately, the approximate value in relation to present conditions may be indicated.

** Includes shot-term lease also.